



## **COORDINATOR POSITION DESCRIPTION**

### **Role:**

The Kids Hope coordinator is appointed by the church to anchor and lead the KIDS HOPE AUS program in the church and partner school.

### **Purpose:**

To lead and sustain a dynamic KIDS HOPE AUS program in your partner school.

### **Reports to:**

Church Leadership

### **Role support:**

The KIDS HOPE AUS Training and Development team will provide:

- One day of coordinator training
- Mentor training resources
- Website resources
- Monthly resources
- Post-training follow-up
- Troubleshooting
- Prayer support

### **Key responsibilities:**

- Be the vision caster and keeper for KIDS HOPE AUS at your church
- Mentor a child
- Provide leadership and support to the KIDS HOPE AUS team at your church
- Recruit mentors
- Screen and train mentors
- Encourage mentors
- Build the relationship between church and school
- Keep the church leadership informed about the KIDS HOPE program
- Review and evaluate the development of the program in the church and school
- Ensure that the annual affiliation is renewed as scheduled

### **Preferred experience and skills:**

- Communication skills
- Interpersonal skills
- Administration skills
- Team leadership
- Working with volunteers

### **Time commitment:**

1-2 hours per week plus mentoring